



Freetown July 2019

Tender Dossier

Procurement of Agriculture Hand Tools

Contract title: “Fostering Smallholder Agriculture in Sierra Leone – ProAct 2015”

Location: Sierra Leone.

Districts: Bombali Port-Loko and Kambia.

Tender Reference Number: (COOPI/SIERRA LEONE/EU/2/2019)

Publication Reference: the three national newspapers “Awoko Newspaper”, “the Exclusive” and “Standard Times” have published the notice.

COOPI has received a grant from the European Union for the implementation of the humanitarian Action entitled (name of the Action) and intends to apply a portion of that grant to payments under this contract. No party other than (Contracting Authority) shall derive any rights from the grant or have any claim to its proceeds. Under no circumstances or for no reason whatsoever will the European Union entertain any request for indemnity or payment directly submitted by the (Contracting Authority)'s contractors.”

1. Publication Reference:

1. **Website:** <https://www.cooqi.org/en/tenders.html>
2. **Website:** <https://www.welthungerhilfe.org/tenders/>

Tender Reference Number: COOPI/SIERRA LEONE/EU/2/2019

2. Program:

Fostering Smallholder Agriculture in Sierra Leone in Sierra Leone - ProAct 2015” (code: FOOD/2016/377477) is a 48 months project funded by the European Union (EU). The Project aims to establish the basis for the development of better quality cashew value chain in Sierra Leone in order to increase economic growth and improve livelihoods for poor small farmers’ households, contributing in to ensure food security and to the overall poverty reduction of disadvantaged rural inhabitants.

3. Contracting authority:

COOPI - Cooperazione Internazionale is an Italian, legally recognized, secular and independent NGO (Non-Governmental Organization), founded in 1965. It carries out development programs to contribute to the fight against poverty and to establish processes of economic and social progress in the countries of the South of the world, as well as emergency programs, where wars or natural calamities seriously threaten people.

4. Description of the Contract:

COOPI is launching a tender for the procurement of agricultural hand tools sets. The materials will be delivered to the farmers beneficiaries of the EU Funded project number FOOD/2016/377477. *Details about the required tasks, places of delivery and deadlines for the delivery are specified following in this dossier.* This tender has a set budget. Tenderers must submit a price per unit. Depending on the unit price submitted, COOPI reserves the right to choose applicant. After the opening of the offers, the winner/winners will sign a contract with COOPI according to the tender's rules.

5. Exclusion Clauses:

The contracting authority will exclude from participation in the tender procedure candidates or tenderers falling into any of the following cases:

- a) They are bankrupt or being wound up, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities, are the subject of proceedings concerning those matters,
- b) They have been convicted of an offence concerning their professional conduct by a judgement that has the force of res judicata;
- c) They have been guilty of grave professional misconduct proven by any means that the contracting authority can justify;
- d) They have not fulfilled obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which they are established or with those of the country of the contracting authority or those of the country where the
- e) contract is to be performed;
- f) They have been the subject of a judgement that has the force of res judicata for fraud, corruption, involvement in a criminal organisation or any other illegal activity;
- g) Following another procurement procedure or grant award procedure, they have been declared to be in serious breach of contract for failure to comply with their contractual obligations. Candidates or tenderers must certify by any relevant means that they are not in one of the situations listed above.

6. Period of Execution:

The projected is going to be executed in not more than 15 days after an agreement is made.

7. Selection and award criteria:

The tender commission will not necessarily choose on the basis of lowest price alone but will award the contract on the basis of value for money, price, quality, compliance with international norms, delay for delivery. The experience of the tenderer in the performance of similar contracts will be as well a criterion for selection.

8. How to obtain the tender dossier

The tender dossier is available at:

*COOPI (Cooperazione Internazionale) office
OFF SPUR ROAD 49H
FREETOWN (SIERRA LEONE)*

or

*COOPI office in Makeni (Sierra Leone):
18 Moses Conthe Street, Makeni.*

Tenders must be submitted using the standard tender form included in the tender dossier, whose format and instructions must be strictly observed. Tenderers with questions regarding this tender should send them in writing to pm.proact.siel@coopi.org and/or log.freetown@coopi.org

9. Deadline for submission of tenders

Deadline for Submission of Tenders

*The deadline for submitting the offers will be: **1st August 2019 by 12:00 noon.***

The offers have to be delivered by hand and following the conditions mentioned below at:

*COOPI (Cooperazione Internazionale) office
OFF SPUR ROAD 49H
FREETOWN (SIERRA LEONE)*

or

*COOPI office in Makeni (Sierra Leone):
18 Moses Conthe Street, Makeni.*

The submission of tenders must be combined with the public opening of COOPI offices: *from Monday to Friday, from 8:00 AM to 5:00 PM.*

Any tender received after this deadline will not be considered